

Isle Harbor Township

Business Meeting, May 13, 2021

The Board of Supervisors of the Town of Isle Harbor convened on this date at 8:01 pm at its town hall, on a sunny, windy, 64° evening. All board members were present along with the town's contractor, RC Habeck.

The initial order of business was the clerks reading of the minutes from the previous meeting of April 8th, 2021, and also the minutes from special meeting on April 21, 2021. With no corrections, additions, or deletions, the minutes were approved as written by motion, second, and unanimous passage.

The treasurer's report followed, revealing the current balances in the town's accounts: Savings: \$25,112.14, and Checking: \$116,901.05, for a total cash on hand of \$142,013.19.

Motion made by Sup Olson and seconded by Sup Karels to pay all bills, motion passed and the following orders were presented and executed: #4523 in the amount of \$300.14 for payroll, #4524 in the amount of \$138.52 for payroll, #4525 in the amount of \$357.85 for payroll, #4526 in the amount of \$156.99 for payroll, #4527 in the amount of \$1548.00 payable to MN Assoc of Township Agency for commercial package policy, and #4528 in the amount of \$7,103.00 payable to RC Habeck for blade work and CL#5. Total disbursements for May 2021, \$9,604.50.

In area of road status report and old business, Spring Road Inspection Report was completed on 4/18/21 by Sup Haggberg and RC Habeck. Such report presented and reviewed by the board. All areas of concern were addressed and proper repairs and maintenance will be completed. Additional discussion was had regarding Blair Way and the ROW lines. With new property owners, lines and use of ROW will clearly need to be defined for current owners and future owners. Maps to be reviewed and further documentation forthcoming. Chloride work done by EnviroTech in previous years. Sup Haggberg to look into other providers for this service. Habeck reported Josh Hughley has harvested 2 nuisance beavers (and 1 foot) but has not received an invoice yet. In other old business, the audit required by OSA for townships with combined clerk/treasurer is under way. Clerk McGuire was able to find a CPA firm, Schlenner Wenner & Co, that will perform the Agreed Upon Procedures (AUP) audit. OSA's deadline is May 15 however Schlenner Wenner has sent request to OSA to extend to May 31. Audit is near completion at this time.

In new business, clerk advised the board that the town should have a current a Road Contract for RC Habeck services. Clerk will draft contract and submit to board at future meeting. Clerk also inquired about federal and state taxes on payroll and if any reason or objection to such taxes being applied to payroll. Currently only Social Security and Medicare are being withheld. No reason known for current process and board was indifferent to having all withholding applied on monthly payroll check. Clerk will research further on filing requirements should we chose to move forward with change.

Current correspondence included Echos Newsletter, a thank you letter from Mille Lacs Health for donation, and ECE statement showing credit of \$208.06.

With no additional business at hand, motion made, seconded, and passed to adjourn the meeting at 9:15 pm, given unto my hand, on this date, so attest,

Clerk

Chair