

Isle Harbor Township
Business Meeting, October 8, 2020

The Board of Supervisors of the Town of Isle Harbor assembled on this date at, 8:01 PM, at it's townhall on a clear 54° fall evening, with all members present.

The clerk opened the meeting with the reading of the minutes from Sept. 10, 2020. With one correction to a date typed as 2015 rather than 2020, the minutes were then approved by motion, second, and unanimous passage.

The treasurer's report followed, and it revealed the following balances in the town's accounts: Savings \$25,109.61, and checking account balance of \$91,631.26, which includes the Federal CARES funds received of \$14,475. Total cash balance of \$116,740.87. The Cash Control Statement along with account printout from Spire was presented to the board for review and signatures. Report was accepted by motion, second, and unanimous passage.

Motion made by Sup Olson, second by Sup Young, for Clerks to present all current orders to the board for its approval and discharge. Such orders were as follows: #4446 in the amount of \$2300.00, issued 9/23/20 to Tramm's Welding for down payment on entry stairs and ramp, #4447 in the amount of \$117.74 for payroll, #4448 in the amount of \$245.88 for payroll, #4449 in the amount of \$78.50 for payroll, #4450 in the amount of \$78.50 for payroll, #4451 in the amount of \$331.63, payable to US Treasury for Q3 941, #4452 in the amount of \$3,896.95, payable to City of Isle/Fire Dept for 3 installment of fire contract, #4453 in the amount of \$21.75, payable to Pamela McGuire for reimbursement of materials for exterior bulletin board, #4454 in the amount of \$4,390.00, payable to RC Habeck for storm clean up from August and blade work. Total disbursements for October 2020 including the check issued 9/23/20, \$11,460.95.

In road status report, supervisors reported no repairs or maintenance needed to roads at this time, however, the increase in traffic on 60th was noted and will watch condition of road. Road sign certification is due by Nov. 6th. Sup Haggberg and Sup Young will schedule and complete.

In old business, election schedule is to be set. Advise of any shift preferences as soon as possible. The Federal CARES grant requirements and guidelines were reviewed and discussed. In addition to the Federal CARES grant of \$14,475.00, there is also \$539.86 CARES Election grant received from the county. After lengthy discussion of how to provide a safe and secure election and

facility/town hall use during COVID-19, motion was made by Sup Young to execute all necessary expenditures to make those improvements in response to the public health emergency. Motion second by Sup Olson, and passed unanimously. The following improvements and actions to be taken are: 1) pens were already purchased for the election for single person use only as this was a concern heard during the primary. Pens will only be touched by voter and they will keep the pen. We will not try to keep up with sanitizing pens and re-using. 2) Building should have 1-way entrance/exit to support social distancing. Currently back door has been broken and not used for years. New door knob/lock will be needed. ADA compliant ramp will be needed for back door. Down payment was given to Tramm's Welding for the front ramp which is designed to have steps up front for normal foot traffic and the handicap ramp to come up from the side along front of building. Current entry is non-compliant. Clerk will contact AmRamp for exit ramp. 3) Two portable voting booths to be purchased since can no longer have more than 1 person at the table currently used for voting. Those voting stations can be placed along side wall spaced 6 feet. 4) Lighting will need to be repaired above this area where the voting booths will go so can see clearly to vote, and a light at exit door will be needed outside and also an electrical outlet outside so portable lighting can be placed along east wall sidewalk where people will now exit. There is currently no lighting there. 5) An additional election worker will be needed solely to sanitize voting booths after each use and other areas such as railings and tabulator. 6) Purchase additional supplies such as paper towels and cleaner. Clerk will coordinate above as needed. Funds remaining will be re-distributed to the county.

In new business, the Mille Lacs County Assoc. of Townships Fall Meeting has been cancelled. The Spire Share Certificate matures on 10/16/2020. Will automatically renew. A copy of Mille Lacs County Staff Report – Variance, request to reduce setback at property on Blair Way was received. Current correspondence requiring no action included: EC Energy credit notice of \$394.17.

With no additional business at hand, motion made, seconded, and passed to adjourn the meeting at 8:55 PM, given unto my hand, on this date, so attest,

Clerk

Chair