

Isle Harbor Township
Business Meeting, January 9, 2020

The Board of Supervisors of the Town of Isle Harbor was called to order on this date at the residence of Clerk/Treasurer Pamela McGuire at 7:18 PM. All members of said board were present as well as the town's contractor R.C. Habeck. It was a partly cloudy, 21 °, winter evening.

The first order of business was the clerks reading of minutes from the 2 previous meetings of November 14, 2019 and December 12, 2019. With no corrections, deletions, or additions, such minutes were approved by motion, second and unanimous passage, as read.

The treasurer's report followed revealing a balance in Savings of \$21,104.55, and in Checking, a balance of \$98,784.59 for a total cash balance of \$120,889.14. Such report accepted by motion, second, and unanimous passage. It is noted here that the balance was verified by online access to the town's accounts, as the monthly statement had not been received in the mail by the date of this meeting.

Motion by Sup Olson, second by Sup Young, to present all outstanding orders against the town for approval and payment. Motion passed unanimously, and the following orders were discharged: #4349 in the amount of \$399.83, dated 12/24/2019, payable to IRS, to re-pay Q3 941. IRS had mis-applied original payment and refunded as an overpayment making Q3 still outstanding. #4350, in the amount of \$69.26 for payroll, #4351 in the amount of \$69.26 for payroll, #4352 in the amount of \$230.87 for payroll, and #4353 in the amount of \$69.26 for payroll. Please note payroll was issued to recipients in reverse order. #4354 in the amount of \$286.69 payable to United States Treasury for Q4 941, #4355 in the amount of \$27.38 payable to Mille Lacs Messenger for legal notice, #4356 in the amount of \$645.28 payable to Mille Lacs County Assoc of Townships for 2020 dues, #4357 in the amount of \$3045.00 payable to North Central Paving for work on East Moose Lane, #4358 in the amount of \$2125.00 payable to RC Habeck for snow removal, and #4359 in the amount of \$526.25 payable to Kowalzyk Gravel for snow removal. Total disbursements, \$7494.08. Checks are now being printed

using CTAS and are printed with the State Approved Endorsement Declaration on the back side of the check.

In area of old business, clerk McGuire attempted to contact Steve Fenske at MAT for guidance on where liability lies when damage is done to mailbox and/or posts while snow plowing. Message was left and he had not returned call by time of meeting. Sup Haggberg was able to obtain scrap parts to mailbox posts and will be able to piece together a replacement post for reported mailbox damage on Torchlight. Habeck reported on road conditions and are as to be expected this time of year, clear of snow, but can get icy.

In new business, Clerk has completed W2s, and W3, the 1099s will be completed before end of January. Mark Haggberg submitted the affidavit of candidacy document along with \$2.00 filing fee for the upcoming supervisor vacancy. Elections judges must complete training. Clerk presented schedule and all attendees will let clerk know which session so reservation can be made. Sup Olson received in the mail an annexation survey that he will complete and return. Board of Review for Isle Harbor is scheduled for April 22,2020 at 1:00 PM.

In current correspondence, Clerk presented EC Energy statement showing credit of \$173.55, and the MN LTAP brochure. No action needed or taken on such correspondence.

With no additional business at hand, motion made, seconded, and passed to adjourn then meeting at 8:15 PM, on this date, given unto my hand, so attest,

_____ Clerk

_____ Chair